



Information sheet for Student visas

Foreign nationals can study in Switzerland for a period of up to 3 months without a student/residence permit. However, if their stay exceeds 3 months within one year a permit has to be applied for.

The application has to be submitted to the Swiss Embassy which will forward it to the competent authorities, in Switzerland Application forms are available free of charge at the Embassy of Switzerland and on the website as well.

Requirements:

General

- Completion of the visa application form in **triplicate**, personally signed by the applicant. Three passport-size photographs must be **pasted** on the forms
- Copies of the Machine Readable Passport

Intention of stay in Switzerland

- Curriculum vitae including an explanation of the intentions of the applicant in Switzerland and the future plans after the end of the study.
- Proof of academic qualification (Certificates, diplomas)
- An attestation from the school/college/university in Switzerland (acceptance letter)
- Type-written declaration by the applicant stating that he/she will return to Bangladesh on the completion of his/her studies
- Both new and old passport needs vice-versa connection from the Passport Office with their endorsement stamp.

Proof for covering the cost of living during the stay in Switzerland

- Affidavit/covering letter on business letterhead from the sponsor stating that he/she would bear the study expenses
- Evidence of financial resources (Bank statement/Certificate, Income-Tax papers, Fixed Deposit Receipts) of the applicant or the person who sponsors his/her education for the last year
- Letter from the bank confirming that the loan (if any) has been sanctioned
- Receipt of payment of school fees from Switzerland

NEW IMPORTANT Language Knowledge

- Confirmation of the school/college/university/ in Switzerland that you passed a Language test and have enough skills to follow the intended courses
- Result of the Language test

All documents must be submitted in original and three copies

Embassy of Switzerland
Road 18, House 31-B
Dhaka 1213

Banani P.O. Box 9100
Dhaka 1213

Phone: +880-2-881-2874-76, Fax: +880-2-882-3872
dha.vertretung@eda.admin.ch, www.eda.admin.ch/dhaka

The above mentioned documents have to be **clipped together (not stapled)** in order as mentioned above.

Fees:

Postage
Total

Tk. 420
Tk. 420

Important notice

Only complete applications will be accepted. Incomplete applications will be returned, indicating what is missing. There must be no further discussion.

The Embassy reserves the right to ask for additional documents/information not mentioned in the list above.

The presentation of complete documents does not create a legal right for the issuing of the visa applied for.

The request will be forwarded to the authorities in Switzerland for consideration. The applicant will be notified as soon as a decision has been taken, usually after **8 to 12 weeks.**

No enquiries on telephone / e-mail will be entertained.

Embassy of Switzerland
Visa section

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